

MINUTES
BOARD OF GOVERNOR'S MEETING

CHAPTER: LONDON CANADA MEETING DATE: 25 August 1986

ATTENDANCE: MEMBERS 6; GUESTS -0-; COMPILED BY Peter Golem

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

Present: John Kenney Rick Schmuk
Don Johnson Bert Fenner
Greg James Kirk Flowers
Peter Golem

1. Meeting called to order at 4:15 p.m. at the Highland Club.
2. Committee Chairman appointed:

Energy Management	-	Jim Dawson and Greg James
Education	-	Owen Glendon
Membership Program	-	Rick Schmuk and Dave Henry
Research	-	Peter Golem
Nominating	-	Don Johnson
Reception	-	Dick Palser
Technical	-	Hugh Palser and Bert Fenner
Newsletter & Publicity	-	Norm Clarke
Legislation	-	Kirk Flowers
	-	Cliff Morrison.
3. CRC 1988 at London:
 - 3.1 Budget and 90% of program required before May 1987.
 - 3.2 Don Johnson will be Treasurer.
 - 3.3 We should aim to have CRC '88 Chairmen in place by end September 1986.
4. 1986 Golf Tournament:
 - 4.1 Costs will be \$11.00 green fees and \$10.91 meal.
 - 4.2 Agreed that tickets will be \$30.00 total or \$15.00 for either one.
 - 4.3 Veel Mechanical will be approached for sponsorship.

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5. September Newsletter will be prepared following the 15 September 1986 Board of Governor's Meeting.

6. London Charter - Bert Fenner moved that Don Johnson be authorized to spend up to \$50.00 to re-matt and re-frame the Charter. Seconded by Greg James. Carried.

7. Meeting Nights:

<u>Month</u>	<u>B. of G.</u>	<u>Chapter</u>
September 1986	15	29
October	13 4 Tues	27
November	10	24
January 1987	12	26
February	9	23
March	16	30
April	13	27
May	11	25
June	1 or 8	--

8. Meeting adjourned at 6:35 p.m.

MINUTES

CHAPTER: 986 LONDON CANADA CHAPTER MEETING DATE: SEPT. 15, 1

ATTENDANCE: MEMBERS 5; GUESTS nll; COMPILED BY C. S. Clemance

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	H.V. FENNER J. KENNEY K. FLOWERS JOHNSON	O. GLENDON C.R. MORRISON P. GOLEM	R. SCHMUCK D. HENRY D.M.R.
1. PRESIDING OFFICER			
2. CALL TO ORDER (Time & Place)			
3. ROLL CALL			
4. APPROVAL OF MINUTES			
5. REPORTS			
6. ELECTION Members Officers			
7. OLD BUSINESS			
8. NEW BUSINESS			
9. SPEAKER			
10. DISCUSSIONS			
11. MOTIONS			
12. RESOLUTIONS			
13. OTHER FEATURES			
14. ADJOURNMENT			
	2.0		
	2.0		
	3.0		
	4.0		
	5.0		
	5.1		
	6.0		
	7.0		
	8.0		
	9.0		

2.0 Peter Golem called meeting to order at 4:15 PM. with the reading of the minutes for August 25 1986 meeting. P. Golem moved acceptance of the minutes with O. Glendon Seconding. No questions were raised. J. Kenney assumed leadership of the meeting upon his arrival at 4:30.

2.0 D.Johnson moved that the next Board of Governors meeting be rescheduled to October 14, 1986 to avoid the statutory holiday on October 13, 1986. All agreed.

3.0 Golf tournament was held with 33 persons for the golf tournament and 34 for dinner. A \$35.00 surcharge was applied by the club because of fewer than 40 persons in attendance.

4.0 D. Johnson and K. Flower indicated that the news letter for the September Chapter meeting was ready for printing.

5.0 A video prepared for the London Pan Am games as well as slides from the Tourist Bureau were shown.

5.1 The possibility of using this material as a video advertisement for 1988 CRC and distributing it to the Region II chapters was discussed. K. Flowers will investigate production and editing facilities with Fanshawe College and CFTO (13).

6.0 J. Kenney reviewed PAOE point system as well as the Presidential Newsletter.

7.0 C. Clemance to obtain correct address for P. Golem, D. Henry, and give to G. Buckler.

8.0 D. Johnson will receive nominations for openings to regional CRC Committees. Specific terms for Vice chairman - membership, Nominating committee, and Alternate.

9.0 Program

- 9.1 September meeting, Mr. Harry DeJong (Construction Safety Association), will talk about effects of Asbestos Abatement.
- 9.2 J. Kenney will give a list of upcoming ASHRAE speakers to P. Golem
- 9.3 C. Morrison suggested Jay Campbell as a possible speaker for Ladies Night.
- 10.0 J. Kenney gave a copy of the "History of ASHRAE" to B. Fenner for safe keeping.
- 11.0 C. Clemance presented a balance sheet and Income Statement For 1985-1986.
- 11.1 An auditing committee comprising W. Barker, C. Morrison, and C. Sharp are to review the books for 1985- 1986.
- 12.0 A review of the coming years Chapter dues was made and the following schedule agreed to:
- | | |
|-------------|--------|
| Members | \$100. |
| Out of Town | \$ 15. |
| Guest Meals | \$ 15. |
| Student | \$ 15. |
- 12.1 B. Fenner will review attendance records to see if the meal cost for students can be reduced. This may attract more students to chapter events.
- 13.0 D. Johnson proposed moving the golf tournament to the spring. This proposal will be reviewed.
- 13.1 J. Kenney also raised the possibility of having other functions through the year such as a Bonspiel. A questionnaire will be inserted into the September mailing to obtain a response from the membership.
- 14.0 D. Johnson presented the chapters' charter restored and framed to the meeting. P. Golem moved a vote of thanks to D. Johnson for his efforts in locating and restoring the document. All in favour.
- 15.0 O. Glendon indicated the fees for students has increase from \$20 to \$40 US. He expects that student memberships will fall significantly as a result.
- 16.0 B. Fenner indicated a cork board was available and suggested that it could be used for ASHRAE news at the monthly meeting.
- 17.0 C. Morrison raised the issue of new name tags for the chapter. J. Kenney moved that the new tags be obtained for the Board of Governors at a cost of \$10. for each person. Seconded by D. Johnson.
- 18.0 J. Kenney indicated that a joint meeting with the Windsor chapter would be held in Chatham. The Board agreed that this should also be a field trip.
- 19.0 K. Flowers suggested a 50/50 draw instead of the

glass turkey. Moved by J. Kenney and seconded by D. Johnson.

20.0 Meeting adjourned at 6:10 PM.

MINUTES


CHAPTER: LONDON CANADA CHAPTER MEETING DATE: OCT. 14, 1986
ATTENDANCE: MEMBERS 7; GUESTS _____; COMPILED BY C. S. Clemance

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	1.0 Meeting convened at 16:15. Presiding J. Kenney, President
2. CALL TO ORDER (Time & Place)	2.0 Attendance: Tom Drennan J. Kenney P. Golem K. Flower D. Johnson C. Clemance B. Fenner
3. ROLL CALL	
4. APPROVAL OF MINUTES	3.0 C. Clemance read the minutes of the Board of Governors meeting held Sept. 15, 1986. Moved acceptance by C. Clemance. Seconded by D. Johnson.
5. REPORTS	Corrections:
6. ELECTION Members Officers	3.1 Item 8.0 should read Specific terms for Vice chairman of Membership, Nominating committee and alternate for <u>all other positions.</u>
7. OLD BUSINESS	3.2 Item 10.0 should read; J. Kenney gave <u>information from CRC History Committee</u> to B. Fenner....
8. NEW BUSINESS	
9. SPEAKER	
10. DISCUSSIONS	3.0 The Auditing committee, chaired by W. Barker met and a letter was issued to the executive, that all was in order. Bert Fenner moved acceptance of the Auditors report. Seconded by K. Flower.
11. MOTIONS	
12. RESOLUTIONS	4.0 Bert Fenner indicated that only one student had been to the monthly chapter meeting in 1985 - 86. Only four had attended the previous year. Peter Golem moved that the cost of the student meal be lowered to \$10.00 in an effort to make the meetings more attractive. Seconded by Tom Drennan.
13. OTHER FEATURES	5.0 K. Flower will contact Greg Janes to obtain results from September questionnaire.
14. ADJOURNMENT	6.0 John Kenney indicated that he would talk to the Windsor Chapter in order to finalize the proposed combined meeting in Chatham.
	7.0 Program
	7.1 October - Murray Hurst, Carrier Corp., will talk on Variable Volume, variable temperature air conditioning. John Kenney indicated that he does not want a sales pitch. Peter Golem will write a letter to M. Hurst outlining the conditions of the presentation.

- 7.2 November meeting is not yet finalized. Peter Golem informed the meeting that Jay Campbell from CFPL was not available. A possible alternative is the London Historical Society.
- 7.3 January speaker (name to be confirmed) will be from Union Gas. The speaker will be discussing alternate gas usage.
- 7.4 John Kenney suggested that some alternate topics could be Smoke control in buildings and details on the Mechanics Lean Act.
- 8.0 C. Clemance moved that the Chapter Books no longer maintain a Journal Entry for CRC and instead a new Journal Entry be initiated dealing with "Special Events". Seconded by P. Golem. Carried.
- 9.0 A videotape message from the President to the Chapters on 'Technical Committee and Standards Committee' was shown. D. Johnson suggested that it be shown during the October meeting.
- 10.0 J. Kenney stated that an official from Region II would likely attend the October meeting.
- 11.0 Peter Golem stated that he had had a conversation with Lloyd Algae and that Lloyd was interested in either an evening talk or a 'Table Top Display' to present a new wall section solar pre-heater. B. Fenner suggested that a Table Top was more suitable. There was general agreement.
- 12.0 K. Flower raised the question of having a Chinese Gourmet Dinner in November. The general feeling was that such a dinner would be best planned for January to allow enough time for planning. Also it was felt that the response from the September questionnaire should be reviewed before any planning be undertaken.
- 13.0 D. Johnson presented a proposed budget for the 1988 CRC based on extrapolated data from the Toronto CRC. It was agreed that the budget would be discussed further at latter meetings. J. Kenney outlined the general format for the meeting and presented some thoughts on the committee structure.
- 14.0 J. Kenney advised the Secretary that minutes of all meetings are to be sent to the Region Chairman, the Alternate, J. Kenney, and Bert Fenner.
- 15.0 There was a consensus that the Board of Governors meeting would continue on the second Monday of the month at 16:00 hr.
- 16.0 B. Fenner moved the meeting be adjourned, seconded by D. Johnson, closed at 18:10.

Joint meeting in Windsor {.

After Golem: October - VVT CAREER - Paul Brown - George Buckler
 Jano - Union GAS.
 Feb 0 -
 Video


CRC.

Wed.	NOON REG	1st Reg Cook Reception.	-
Thur	AM PM Night	2nd (3rd. TECH → TOUR ENT.)	-
FRIDAY	Pre	WORKSHOPS Luncheon.	-
Friday		4 Business Session	-

Nov 10/86

BOB & GUYENORS.

LADIES NIGHT

18⁰⁰ Cost per person
25⁰⁰ per guest

Julia Beck Architectural Historical
CONSERVANCY OF
ONTARIO.

6:30 COCKTAILS

7:30 DINNER

KARE FLOWERS

Get MANSION FOR C.C.C.

MINUTES

CHAPTER: London Canada Chapter MEETING DATE: October 27, 1986

ATTENDANCE: MEMBERS 10; GUESTS 1; COMPILED BY ~~XXXXXXXXXX~~

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- 1.0 Meeting convened at 16:40 hr.
- 2.0 President J. Kenney presiding.
- 3.0 Attendance:

H.V. Fenner	D.M.R. Johnson	P. Golem
J. Kenney	P. Conrad	K. Flowers
D. Henry	G. Glendon	T. Drennan
C.S. Clemance	R. SMUCK	
- 4.0 P. Conrad gave a brief talk to the attendees, emphasizing that ASHRAE is run by the membership.
- 5.0 G. James presented the 1987 budget, golf tournament, and current financial position. No questions were raised.
- 6.0 CRC London - 1988
 - 1 J. Kenney issued a hand out indicating at least a minimum list of committees.
 - 2 J. Kenney to call ASHRAE in Atlanta to obtain a manual for running a CRC.
- 7.0 C. Clemance to obtain address for Quebec Chapter and forward to ABCO Printing.
- 8.0 P. Golem indicated that Julia Beck from the London Architectural Conservancy will be presenting a talk dealing with historical buildings in London with emphasis on things that have been done well and poorly by architects and engineers. It is confirmed that the meeting will be held at the Highland. P. Golem will investigate the quality of meal that can be obtained for a budget price of \$25.00 per person.
- 9.0 D. Johnson moved the adjournment of the meeting at 17:30. Seconded by P. Golem.

MINUTES

CHAPTER: London, Canada Chapter MEETING DATE: November 10, 1986

ATTENDANCE: MEMBERS E; GUESTS C; COMPILED BY C. S. Clemance

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
	1.0 Convened 18:30 Hr.
	2.0 J. Kenney Presiding
1. PRESIDING OFFICER	3.0 Attendance:
2. CALL TO ORDER (Time & Place)	C. S. Clemance C. Morrison R. Schmutz
3. ROLL CALL	H. V. Fenner T. Drennan P. Golem
4. APPROVAL OF MINUTES	D. P. Henry J. Kenney
5. REPORTS	D. M. R. Johnson
6. ELECTION Members Officers	4.0 Ladies Night
7. OLD BUSINESS	4.1 P. Golem recommended a meal comprising an 8oz. Filet c/w dessert for \$18.00 per person. It was agreed that \$25.00 would be charged for the guest only.
8. NEW BUSINESS	4.2 Julia Beck from the Architectural Conservancy of Ontario is the confirmed speaker.
9. SPEAKER	4.3 D. Johnson reminded all that the start time would be 19:30 Hr. for dinner with the social hour starting at 19:30.
10. DISCUSSIONS	5.0 J. Kenney read treasurers report in absence of G. James.
11. MOTIONS	6.0 The results of the September questionnaire were reviewed. There was no strong preference for further activities with the exception of a gourmet Chinese Dinner. This activity will be pursued in the new year.
12. RESOLUTIONS	7.0 The minutes of the following meetings were read by C. S. Clemance:
13. OTHER FEATURES	7.1 October 27, 1985 Board of Governors meeting, moved by C. S. Clemance, seconded by D. Henry, all in favour.
14. ADJOURNMENT	7.2 October 27, 1985 Board of Governors meeting, moved by P. Golem, seconded by T. Drennan.
	7.3 October 27, 1985 Chapter Meeting. C. Morrison expressed his displeasure with the guest speaker treating the members at a grade six level. D. Johnson moved acceptance, seconded by P. Golem. All in favour.

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CHAPTER: _____

MEETING DATE: _____

ATTENDANCE: MEMBERS _____

; GUESTS _____

; COMPILED BY _____

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	8.0 London CRC 1988
2. CALL TO ORDER (Time & Place)	8.1 J. Kenney would like the Board of Governors to each solicit membership help for the various committees.
3. ROLL CALL	8.2 Current assignments and positions open are:
4. APPROVAL OF MINUTES	D. Johnson - Treasurer and Finance
5. REPORTS	K. Flower - Advertising
6. ELECTION Members Officers	C. Morrison - Gifts and Ladies events
7. OLD BUSINESS	J. Kenney - Program, Technical Program
8. NEW BUSINESS	P. Golem - Presidents Lunch
9. SPEAKER	H. Fenner - Registration and reception
10. DISCUSSIONS	C. Clemance - Transportation and Convention Equipment
11. MOTIONS	R. Schmuck, T. Drennan, and D. Henry
12. RESOLUTIONS	-Coffee Service
13. OTHER FEATURES	-Hotel, Meals, and Guest Rooms
14. ADJOURNMENT	-Conference Rooms
	8.3 The scope of committee responsibilities will be developed and finalized by January 12, 1988.
	9.0 Program. Union Gas will be providing the guest speaker for the January meeting. Topic title to be announced.
	10.0 T. Drennan received a letter from G. F. Sainbury which indicated the following points: -a need to rectify errors and deficiencies in the Canadian Standard Specs. on refrigeration -the desire to start a slush fund and seeking contributions.
	10.1 T. Drennan will reply indicating the Chapters general support and requesting more details about the slush fund prior to making any commitments.
	10.2 C. Clemance moved that the London Chapter support the rewriting of refrigeration Section. Seconded P. Golem Carried
	10.4 T. Drennan will head the committee.
	11.0 London Chapter has received the documents for the Chapter Liability Insurance.
	12.0 J. Kenney received miscellaneous information from Society

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	for such things as jewelry order forms. These will be posted by H. Fenner at the next Chapter meeting.
	3.0 D. Johnson will have the chapter roster ready for the January meeting. J. Kenney will announce at the October meeting that changes to the roster should be sent to D. Johnson prior to that date.
	4.0 It was agreed that minutes of the meeting will be paraphrased for the general Chapter meetings to conserve time.
	5.0 Meeting was adjourned at 18:30 Hr.

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CHAPTER: London Canada Chapter MEETING DATE: January 12, 1987
ATTENDANCE: MEMBERS 10; GUESTS 0; COMPILED BY C. S. Clemance

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	Attendance:
1. PRESIDING OFFICER	O. Glendon P. Golem G. James D. Henry D. Johnson B. Fenner T. Drennon C. Clemance C. Morrison J. Kenney
2. CALL TO ORDER (Time & Place)	1.0 Minutes of the November 10, 1986 meeting were read by C. Clemance. Acceptance was moved by C. Clemance. Seconded by P. Golem. Carried.
3. ROLL CALL	
4. APPROVAL OF MINUTES	
5. REPORTS	1.1 Minutes of the November 24, 1986 Chapter meeting were read by C. Clemance. Moved by T. Drennan. Seconded by D. Henry. Carried.
6. ELECTION Members Officers	
7. OLD BUSINESS	2.0 Business arising out of November 10, 1986 meeting.
8. NEW BUSINESS	
9. SPEAKER	2.1 Union Gas speaker, George Prociw will be replaced by two or three others since he must attend a conference in Chicago and he has a conflict. Topic will be on new uses for Natural Gas.
10. DISCUSSIONS	
11. MOTIONS	2.2 The February meeting will host Mr. J. Kurz of Kurz Instruments who will discuss electronic control of VAV boxes.
12. RESOLUTIONS	
13. OTHER FEATURES	2.3 The March meeting normally features Students night. Membership turnout has been poor, therefore it was proposed that Mike Berks from Watts be used to discuss "Back flow Prevention". O. Glendon will evaluate the student papers given and report to the board on whether a special presentation will be given.
14. ADJOURNMENT	
	2.4 L. Algea will provide a table top display at the January meeting which will demonstrate the Solar Wall Make-up.
	2.5 April Meeting will feature Jim Piper from Chill-Con discussing the design of liquid chillers as part of the 'R' in ASHRAE.
	2.6 May meeting is not yet confirmed. T. Drennan will investigate a possible tour of the Labatt's refrigeration plant.
	3.0 T. Drennan sent a letter asking for further information on the rewriting of the refrigeration specification. He

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indicated that a form letter was received expressing a need for money. J. Kenney received a letter from George Butler to Morton Sloan suggesting that the proposal is good but that a biannual financial report is to be issued to the chapters and that any surplus funds be returned to the chapters after the specification is prepared.

- 3.1 C. Morrison will meet with M. Sloan and attempt to get more detail on the disbursement of funds prior to sending \$50.00.
- 4.0 T. Drennan indicated that the Toronto Chapter has extended an invitation for a one day seminar. Topic is not yet known.
- 5.0 Correspondence
- 5.1 Tuesday January 20, 1987 a seminar on Government Affairs will be held at 11:00 AM at Sutton Parlor.
- 5.2 Region II news letter was received and salient points were reviewed.
- 6.0 G. James issued a report on energy management. He has set a goal of submitting two systems for energy management awards.
- 7.0 New Business
- 7.1 D. Johnson will prepare letters for Research contributions request and bring them to the February Board of Governors meeting where distribution of the letters will be done.
- 7.2 G. James proposed an afternoon seminar using ASHRAE video tapes and maybe a speaker. G. James to pursue and report.
- 7.3 C. Morrison to cast a committee to review and update the Constitution and bylaws and issue to results to Society. Committee to be set up by the February meeting.

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- 8.0 CRC 1988
- 8.1 J. Kenney distributed copies of ASHRAE's guide for running a CRC conference.
- 7.2 Budget
 - 7.2.1 The \$1000. CRC allowance should be incorporated into D. Johnsons budget.
- 7.3 C. Morrison suggested using "Second City facilities for the Thursday night entertainment and banquet. A review with Second City management was agreed to for assessment. A meeting will tentatively be scheduled for Feb. 17, 1987 at 4:30 PM at Second City.
- 7.4 An agenda should be established by the next Board of Governors meeting and a recommendation for a hotel made.
- 7.5 All possible expenses must be recorded in the budget even though lower cost options may turn up.
- 7.6 J. Kenney want all committees set up by the March meeting.
- 7.7 The following information was passed out:

Negotiating with hotels	-T. Drennan
Registration	-B. Fenner
Layouts	- G. James
- 8.0 P. Golem moved an adjournment at 7:45 PM. Seconded by O. Glendon. Carried.

MINUTES

CHAPTER: London Canada Chapter MEETING DATE: February 3, 1987

ATTENDANCE: MEMBERS 10; GUESTS 0; COMPILED BY C. S. Clemance

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Attendance:

✓ J. Kenney	G. James	B. Fenner
C. Morrison	P. Golem	D. Johnson
C. Clemance	D. Boyce	R. Schmuck
T. Drennan		

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12. RESOLUTIONS

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14. ADJOURNMENT

- 1.0 Meeting was convened at 16:30 at Second City to review facility for Region II CRC.
- 2.0 Price for the proposed evening was \$24.95 including tax, gratuity, a choice of six entrees, and two deserts.
- 3.0 A meeting of about 150 people would allow exclusive use of the facility.
- 4.0 Dinner options are negotiable and would affect the pricing.
- 5.0 Second City would provide sound and lighting personnel for any preliminaries.
- 6.0 Cliff Morrison was to contact Bill Rutherford to review with him, the Cystic Fibroses function that was held at Second City with the purpose of defining the quality of the service as well as any other pertinent details.
- 7.0 Listed advantages were proximity to down town, availability for closed groups, entertainment and dinner in one place and a reasonable cost. Disadvantages included poor seating for head table.
- 8.0 Cliff Morrison moved that we hold the Thursday night banquet at Second City, seconded by G. James. Carried. Cliff Morrison to negotiate a final budget price.
- 9.0 Don Johnson proposed meeting early for a special session to handle CRC research and then an additional meeting of the Board of Governors would not be required on Feb. 9, 1987. Board will meet at 5:30 Feb. 28, 1987.
10. Treasurer submitted his report.
11. Adjourned at 17:30.

MINUTES

CHAPTER: London Canada Chapter MEETING DATE: February 23, 1987
ATTENDANCE: MEMBERS 10; GUESTS 0; COMPILED BY C. S. Clemance

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	1.0 Convened at 16:30 Hr. J. Kenney President presiding.
2. CALL TO ORDER (Time & Place)	2.0 Attendance: J. Kenney O. Glendon B. Fenner D. Johnson G. James D. Henry C. Clemance T. Drennan D. Boyce
3. ROLL CALL	3.0 D. Johnson passed CRC Research requests out for distribution and follow up. ✓
4. APPROVAL OF MINUTES	4.0 J. Kenney received a letter from the Ontario Ministry of Energy, Association of Municipalities of Ontario requesting a membership mailing list in order to provide a free publication to the ASHRAE members dealing with the issues of energy conservation. The question of providing this list to them was discussed with the recommendation that an announcement be made advising the members that a list would be sent and requesting that all who would not like their names included notify J. Kenney. ✖
5. REPORTS	5.0 G. James presented a proposed Program format for the 1988 CRC. This proposal will be used as a reference and will be modified as individual events become firm. (P)
6. ELECTION Members Officers	6.0 G. James presented a treasures report. See attachment. The majority of the accounts receivable is due from Vanderwesten and Rutherford for \$1187.00 ✖
7. OLD BUSINESS	7.0 P. Golem moved that O. Glendon be allowed to spend about \$25.00 for a plaque for a yet to be selected Student. Seconded by D. Johnson. Carried. It was agreed that if the students presentation was good, a 20 minute time slot would be provided at the March Chapter meeting. *
8. NEW BUSINESS	8.0 T. Drennan will send a second letter to Mr. Sainbury requesting additional information on the Refrigeration spec. re-writing. <i>Slore</i> (P)
9. SPEAKER	9.0 Meeting adjourned 18:25 ✓
10. DISCUSSIONS	
11. MOTIONS	
12. RESOLUTIONS	
13. OTHER FEATURES	
14. ADJOURNMENT	

MINUTES

CHAPTER: London Canada Chapter MEETING DATE: March 16, 1987

ATTENDANCE: MEMBERS 10; GUESTS 0; COMPILED BY C. S. Clemance

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	1.0 Meeting convened at 16:30 Hr.. J. Kenney President presiding.
2. CALL TO ORDER (Time & Place)	2.0 Attendance:
3. ROLL CALL	J. Kenney O. Glendon P. Golem D. Henry G. James D. Johnson K. Flower B. Fenner T. Drennan C. Clemance
4. APPROVAL OF MINUTES	
5. REPORTS	3.0 Minutes of February 3, 1987 were presented. J. Kenney asked if there were any problems or questions arising from these minutes.
6. ELECTION Members Officers	
7. OLD BUSINESS	3.1 Some members are concerned about the quality of the meals at Second City. The conclusion was that if they can provide an alternate, then the Board of Governors will consider it, otherwise, the decision to use Second City will stand.
8. NEW BUSINESS	
9. SPEAKER	
10. DISCUSSIONS	4.0 The minutes of the February 23, 1987 Board of governors meeting were read and moved by C. Clemance. In item 8.0, Mr. Sainbury should read Mr. Mort Sloan. Seconded by O. Glendon. Carried.
11. MOTIONS	
12. RESOLUTIONS	4.1 The education committee indicated that the caliber of the student papers does not warrant an award. O. Glendon moved that no award be presented this year. Seconded by D. Johnson. Carried.
13. OTHER FEATURES	
14. ADJOURNMENT	4.2 D. Johnson confirmed that the Research funds requests have been sent out. It should be noted that the limit for publication of a name in ASHRAE Journal is \$125.00. All checks should be sent to D. Johnson at Vanderwesten and Rutherfords. D. Johnson will issue receipts for tax purposes.
	5.0 J. Kenney asked if T. Drennan had received ^{any} any response from Mr. Mort Sloan concerning the 'R' in ASHRAE Government specification rewriting. No reply had been received and T. Drennan will call again.

MINUTES

CHAPTER: _____ MEETING DATE: _____

ATTENDANCE: MEMBERS _____ ; GUESTS _____ ; COMPILED BY _____

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- 6.0 C. Clemance read the minutes of the February 23, 1987 chapter meeting. Two corrections were noted; the toast was to the Queen and Country and to the Office of the President of the United States, and secondly, Mr. A. Copley expressed thanks to the speaker. P. Golem moved acceptance of the corrected minutes. Carried.
- 6.1 G. James reported that the display at White Oaks Mall had been successful. He suggested that in the future, the booth should only be staffed at night on Thursday, and Friday as well as all day on Saturday. G. James will send a memo to the C. Clemance to document the recommendation. ✓
- 6.2 G. James stated that he felt the technical presentation by Dr. Kurz was excellent. All agreed. ✓
- 7.0 Up coming events:
-March: Mr. Birks from Watts Regulator will be discussing Back flow prevention.
-April: Mr. J. Piper from Chilcon will speak.
-May: a tour of Labatts refrigeration plant is to be confirmed. *Charles Clemance. tour of Energy from Waste.*
- 8.0 J. Kenney indicated that by the March meeting, a slate of candidates for 1987-88 should be tabled. A suggested list included: P. Golem for President; C. Clemance for Vice President; G. James for Secretary. J. Kenney will contact Dick Palser to ensure that the nominations are arranged. ✓
- 9.0 B. Fenner moved that the London Chapter cover the cost of registration, meals and accommodation for J. Kenney and P. Golem for CRC'87. Seconded by D. Henry. Carried. ✓
- 10.0 J. Kenney suggested that the chapter investigate the possibility of a local ~~mechanical~~ ^{HVAC & Refrigeration} refrigeration show for the London area. The show would be held most likely in October, 1987. John has a commitment from C. Morrison to plan and organize. J. Kenney proposed that any revenues from the show be split 50/50 with half going to assist CRC attendance and half being invested for future financial stability. ✓

MINUTES

CHAPTER: _____ MEETING DATE: _____

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- 10.1 K. Flowers moved that a committee be formed to investigate a trade show for London in October of 87. Seconded by T. Drennan. Carried.
- 11.0 J. Kenney received a letter from Phil Landry asking London to forward a slate of potential officers for region II Chairman and Vice-chairman committees. D. Johnson will investigate a possible list of candidates.
- 12.0 J. Kenney reviewed the interim Society award points.
- 13.0 CRC' 88. Hotels. T. Drennan reported that the committee has talked to the staff of three potential hotels; the Wharton, the Holiday Inn, and the Park Lane. The prices are as follows; the Wharton - \$95 per night, the Holiday Inn - \$85 per night, and the Park Lane - \$45 per night. Some discussion followed. P. Golem moved that the Holiday Inn be selected as the hotel for the 1988 CRC. Seconded by D. Johnson. Carried. P. Golem will confirm with the Holiday Inn that they have been selected and T. Drennan will follow up to arrange fixed prices for the budget.
- 14.0 New business;
- 14.1 G. James will bring in a list of film titles for the next chapter meeting for the information of the members.
- 15.0 K. Flowers reported that Fanshaw college is not available to produce a video to advertise the 1988 London CRC. Rogers Cable TV has not return any calls. C. Clemance will check a couple of sources.
- 16.0 P. Golem moved that the meeting be adjourned at 18:30 hr.. Seconded by D. Johnson. Carried.